



Opt Out To the Employer

If you have been making payments for longer than 30 days, please complete the 'Stop Payments Form', available online.

1. Your details

Surname	Employer
First name	Employee Number
Date of Birth D D M M Y Y Y Y	National Insurance Number [][][][][][][][][]

2. Opting-out of auto-enrolment

Tick here to opt-out

I give notice to opt-out of the Trust. I confirm my understanding and agreement that:

- I wish to opt out of the Trust
- If I opt out I will lose the right to pension payments from my employer and may have a lower income when I retire

3. Important information

- Your employer cannot ask you or force you to opt out
- If you are asked or forced to opt out, contact The Pensions Regulator at www.tpr.gov.uk
- If you change your mind, you may be able to opt back in. Contact your employer for details
- Your employer will normally re-enrol you in to the Trust in around three years
- If you change jobs, your new employer will normally enrol you in their workplace pension straight away
- If you have an additional job, your other employer might put you into a workplace pension. This notice only allows you to opt out of the Trust with the employer named above. A separate notice must be filled out and given to any other employer you work for if you wish to opt out of their workplace pension.



5. Sign and Date

Signature: Date:

PLEASE RETURN THIS TO YOUR EMPLOYER
To be completed by the employer

Date of opting-out of the Trust:

Authorised Signatory: